

Enrolment management plan

Alawa Primary School

As at October 2023

A school that has reached 85% operating capacity must develop an Enrolment management plan as outlined in the Department of Education's (the department) Enrolment management and priority enrolment guidelines.¹ The school has 10 business days to submit its Enrolment management plan to the Senior Director Education for approval. Independent public school plans are approved by the Chief Executive. Approved plans are to be published on the school's website.

Alawa Primary School recognises its obligation to ensure students living within the priority enrolment area have access to educational services and facilities at this school. Current enrolments are at a level requiring the school to place restrictions on out of priority enrolment area enrolments to ensure that it meets its educational obligations to local students.

This Enrolment management plan is aligned with the Enrolment management and priority enrolment guidelines and outlines the measures that are currently in force at Alawa Primary School.

Operational capacity

- The maximum operational capacity of the school is 315 students (T-6).
- The current number of enrolments at the school is 277 students (T-6).
- This equates to 88% operational capacity.

Current statistics

Current student numbers by year level are:

	Year level	Students from inside PEA Alawa Suburb	Students from outside PEA	Total students	No. of classrooms
Primary School	Transition	18	26	44	2
	1	15	21	36	2
	2	16	28	44	2
	3	17	21	38	1
	4	18	25	43	1 x 3/4
	5	26	15	41	2 x 4/5
	6	6	25	31	2 x 5/6
	Total		116	161	277

¹ <https://education.nt.gov.au/policies/student-enrolment/enrolment>

Specialised programs

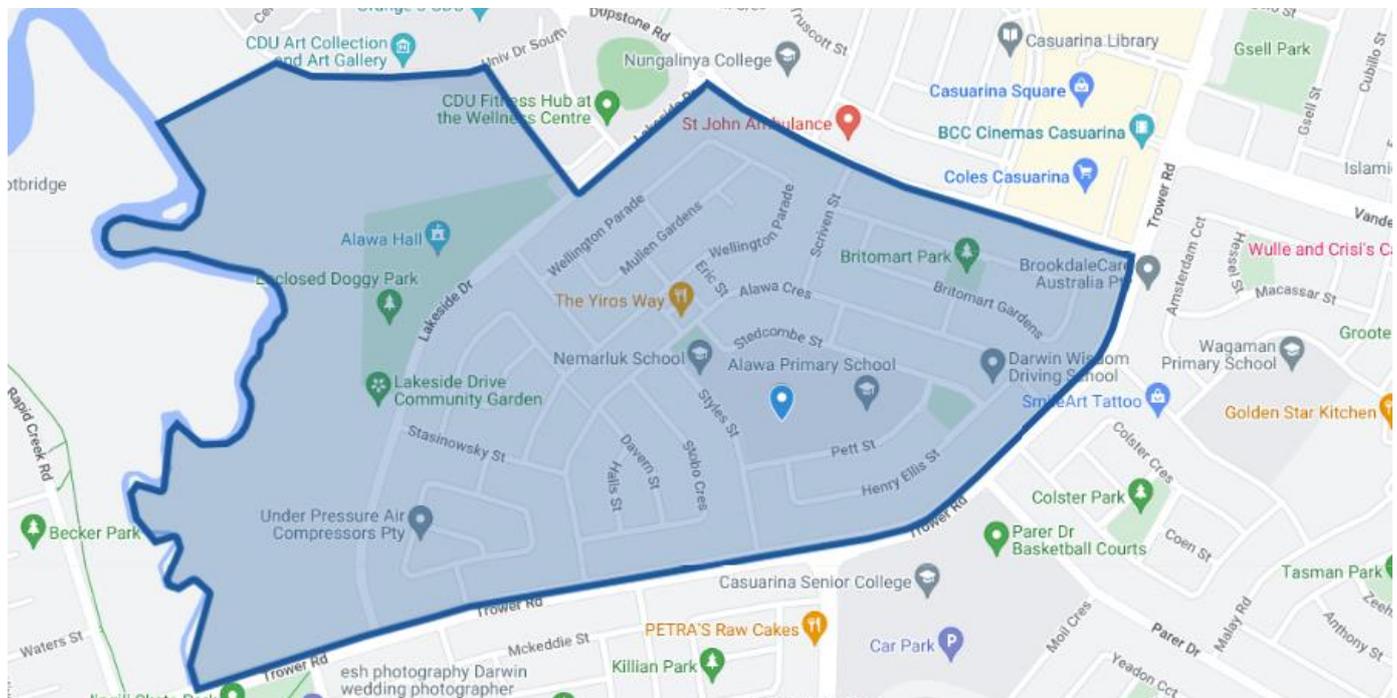
In the table below, list the names of specialised programs in the program name column, for example, dance, gifted and talented, or hearing impaired. In the details column, enter details of the specialised program, for example, current capacity of the programs and current number of enrolled students.

Program name	Details
Stephanie Alexander Kitchen Garden Program (SAKGP)	Farm Kitchen program Utilises the stage area and the farm shed and grounds
Special Education Student Support Programs	45 funded students through SESP program across the school
Instrumental Music	Utilises the renovated office space behind the photocopy room

Priority enrolment area

The priority enrolment area (PEA) is outlined in the map at Figure 1. The number of students currently enrolled who reside outside the priority enrolment area [Alawa Suburb] is 161 students.

Figure 1 – Priority enrolment area map



Assessment criteria

Enrolment applications for a student who resides within the priority enrolment area will be accepted. Parents who wish to enrol a child in the school must demonstrate that the student's primary place of residence is within the priority enrolment area.

All enrolment applications for students who reside outside the priority enrolment area will be assessed using the following criteria:

- siblings of current students at the school
- children of staff members
- students from the CDU Childcare Centre if parent works at CDU and requires school close by for engagement purposes
- individual year level and subject level operational capacity.

Priority enrolment area enrolment contingency

A 15% contingency is reserved for students within the priority enrolment area. Once the operational capacity has reached 85% all applications for enrolment from students residing outside the priority enrolment area will be declined.

Enrolment management strategies

The following enrolment management strategies will apply while this Enrolment management plan is in force:

- strict adherence to the priority enrolment area assessment criteria for acceptance of future enrolments
- advise families, in writing, that acceptance of a student into a preschool outside the priority enrolment area does not guarantee acceptance of that student into the school for transition and beyond
- increasing capacity through maximising the use of available infrastructure. Consideration of sharing classroom space with other school facilities should be given, for example, outside school hours care service, dedicated music room, stage or drama area.

Date to be published

The Enrolment management plan for Alawa Primary School will be published in November 2023 on the Alawa Primary School website.

Review

This Enrolment management plan will remain in force until enrolments fall to 75% or below of operational capacity. The plan is to be reviewed annually or more frequently if required to reflect a significant change in enrolments or the operational capacity of the school.

Approval – NT Government schools only

Principal – Plan prepared			
Principal name	Sandy Cartwright		
Principal signature		Date	15/09/2023
Director School Operations – Plan endorsed			
Director name	Tracy McIntyre		
Director signature		Date	31/10/2023
Senior Director Education – Plan approved			
Senior Director name	Nigel Brito		
Senior Director signature		Date	31/10/2023